**COM101 Summary Assignment (10%) Due Date: Week 3 – Sunday, September 26th @11:59pm**

Scenario: You work for a magazine that specializes in articles on education. Your manager is considering including the article “On Campus, Failure Is on the Syllabus” by Jessica Bennett. The manager has asked you to write a formal summary of the article to help them make the final decision.

Task:

Write a 250-word formal summary of “On Campus, Failure Is on the Syllabus” (the link to the reading is in our Week 3 Learning Module). Save your summary as a Word or PDF document and upload it into the same assignment folder.

Use the rubric below help you.

**Rubric**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Key Elements:**  (Objective / Criteria) | **Excellent 9-10** | **Very Good 7-8** | **Limited or needs improvement 4-6**  page1image3186363936 | **Unsatisfactory or incomplete 0-3**  page1image3186370432 |
| **Introduction and lead-in** | The summary begins with a clear topic sentence that states the main idea of the selection. Title and author of text are included in the first sentence. | The summary begins with a topic sentence that states the main idea of the selection. Title and author of text are included in the first sentence. | The topic sentence may not state the main idea clearly or the main idea may not appear at the beginning of the summary. Title or author may not be included. | The summary does not state the main idea of the original selection. Title and author are not included. |
| **Main points, supporting details and logical order** | All important details are included. Details are in logical order. | Important details are included but some might be missing. Ideas are in logical order. | page1image3186426912  Some critical information is missing. Ideas are in random order and not logical.  page1image3186436000 | page1image3186437152  Contains only some details. Ideas are not in a logical order.  page1image3186444208 |
| **Comprehension and understanding** | Demonstrates clear understanding of information in the text. | Demonstrates adequate understanding of information in the text.  page1image3186462736 | Demonstrates basic understanding of information in text  page1image3183620960 | Demonstrates little or no understanding of information in the text. |
| **Paraphrase**  page1image3183624576 | Paraphrases information using own words. | Paraphrases information using own words, as well as phrases and sentences from the text. | Substantial copying of key phrases and minimal paraphrasing. | Substantial copying of indiscriminately selected phrases or sentences. |
| **Grammar, mechanics**  page1image3183662368 | No errors (or hardly any errors) exist in spelling, grammar, punctuation, capitalization, and sentence structure. | Minimal errors (that do not impede understanding) exist in spelling, grammar, punctuation, capitalization, and sentence structure. | Few errors exist in spelling, grammar, punctuation, capitalization, and sentence structure. | Numerous errors exist in spelling, grammar, punctuation, capitalization, and sentence structure. |